



KOSLOFF TORAH ACADEMY

50 MONTGOMERY AVENUE, BALA CYNWYD, PA 19004

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Mrs. Ann Bromberg OFFICE MANAGER abromberg@ktahs.org EMAIL 610.660.5010 x111 PHONE

Recommendation Request for Seminary or College

Dear _____ ,
[NAME OF RECOMMENDER]

I would greatly appreciate your writing a letter of recommendation in support of my application(s) to seminary / college [CIRCLE ONE]. I am attaching my High School Resume to assist you.

Below is a list of the seminaries / colleges [CIRCLE ONE] for which I am requesting your recommendation, and the deadline by which all application materials, including recommendations, must be received. Please send your letter on my behalf to Mrs. Bromberg in the KTA office (abromberg@ktahs.org) so that she may keep a copy for my file.

For each recipient, I've indicated below whether recommendations should be submitted online or by mail. For online submissions, I will give the seminary / college [CIRCLE ONE] your KTA email address, and they will send you a link through which you may upload your letter of recommendation. The KTA school office will mail all other recommendations.

I DO / DO NOT [CIRCLE ONE] waive my right to see your letter of recommendation.

I would appreciate very much if you would let me know if you are able to write a letter of recommendation for me. My email address is _____ .

Thank you in advance for all of your efforts on my behalf,

[SIGNATURE]

I am applying to:

[SEMINARY OR COLLEGE]

[DEADLINE]

Online Submissions Y / N [circle one]

[SEMINARY DIRECTOR / COLLEGE DIRECTOR OF ADMISSIONS]

[SEMINARY OR COLLEGE]

[DEADLINE]

Online Submissions Y / N [circle one]

[SEMINARY DIRECTOR / COLLEGE DIRECTOR OF ADMISSIONS]

[SEMINARY OR COLLEGE]

[DEADLINE]

Online Submissions Y / N [circle one]

[SEMINARY DIRECTOR / COLLEGE DIRECTOR OF ADMISSIONS]